

# Agenda



Listening Learning Leading

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Date: 10 May 2023

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## A MEETING OF THE

# General Licensing Committee

**WILL BE HELD ON THURSDAY 18 MAY 2023 ON THE RISING OF THE  
PRECEDING MEETING OF THE COUNCIL**

**AT DIDCOT CIVIC HALL, BRITWELL ROAD, DIDCOT, OX11 7HN**

### **Members of the Committee:**

To be confirmed at the annual meeting of Council on 18 May 2023.

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### **1 Apologies for absence**

To record apologies for absence.

### **2 Minutes (Pages 4 - 5)**

To adopt and sign as a correct record the General Licensing Committee minutes of the meeting held on 19 May 2022.

### **3 Declarations of interest**

To receive declarations of disclosable pecuniary interests, other registrable interests and non-registrable interests or any conflicts of interest in respect of items on the agenda for this meeting.

## 4 Urgent business and chair's announcements

To receive notification of any matters which the chair determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chair.

## 5 Public participation

To receive any questions or statements from members of the public that have registered to speak.

## 6 Appointment of Taxi Panels

**Purpose:** to agree the appointment of sub-committees to consider matters under the Taxi Licensing Policy.

### RECOMMENDATIONS to:

1. appoint sub-committees comprising any three members of the General Licensing Committee;
2. agree that the sub-committees be known as taxi licensing panels;
3. appoint each member of the General Licensing Committee to serve on any taxi licensing panel which is convened so as to include them in its membership, subject to her or him having attended appropriate training in the last 12 months;
4. authorise each taxi licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees under the Taxi Licensing Policy;
5. agree that, wherever possible, applications should be heard by a panel comprising the chair or vice-chair of the committee plus two other members of the committee, but that this should not affect the principle that any three members of the committee will constitute a properly appointed panel;
6. authorise the head of legal and democratic to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

## 7 Appointment of General Licensing Panels

**Purpose:** to agree the appointment of sub-committees to consider individual cases of general licensing matters under the committee's remit for contaminated land, air quality, health and safety, street trading and street naming.

### RECOMMENDATIONS to:

1. appoint sub-committees comprising any three members of the General

Licensing Committee;

2. agree that the sub-committees be known as general licensing panels;
3. appoint each member of the General Licensing Committee to serve on any general licensing panel which is convened so as to include them in its membership;
4. authorise each general licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees, other than under the Taxi Licensing Policy;
5. agree that, wherever possible, applications should be heard by a panel comprising the chair or vice-chair of the committee plus two other members of the committee, but that this should not affect the principle that any three members of the committee will constitute a properly appointed panel;
6. authorise the head of legal and democratic to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

Patrick Arran  
Head of Legal and Democratic

# Minutes

## OF A MEETING OF THE



Listening Learning Leading

## General Licensing Committee

held on the rising of the preceding meeting of the Licensing Acts Committee on Thursday 19 May 2022 at 135 Eastern Avenue, Milton Park, Milton, Abingdon, OX14 4SB

### Present:

Victoria Haval (Chair)

Kellie Hinton, Peter Dragonetti, Elizabeth Gillespie, Lorraine Hillier, Axel Macdonald, Leigh Rawlins, Jo Robb, Anne-Marie Simpson and Andrea Warren

### Apologies:

David Bretherton and Ian Snowdon tendered apologies.

**Officers:** Patrick Arran, Head of Legal & Democratic and Monitoring Officer, Steven Corrigan, Democratic Services Manager, and Adrianna Partridge, Deputy Chief Executive – Transformation and Operations

### 1 Minutes

**RESOLVED:** to approve the minutes of the meeting held on 24 June 2021 as a correct record and agree that the chair sign them as such.

### 2 Declarations of interest

None.

### 3 Urgent business and chair's announcements

None.

### 4 Public participation

None.

### 5 Appointment of Taxi Panels

The committee considered a proposal to appoint sub-committees to consider matters under the Taxi Licensing Policy.

**RESOLVED:** to

1. appoint sub-committees comprising any three members of the General Licensing Committee;
2. agree that the sub-committees be known as taxi licensing panels;
3. appoint each member of the General Licensing Committee to serve on any taxi licensing panel which is convened so as to include her or him in its membership, subject to her or him having attended appropriate training in the last 12 months;
4. authorise each taxi licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees under the Taxi Licensing Policy;
5. agree that, wherever possible, applications should be heard by a panel comprising the chair or vice-chair of the committee plus two other members of the committee, but that this should not affect the principle that any three members of the committee will constitute a properly appointed panel;
6. authorise the head of legal and democratic to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

## **6 Appointment of General Licensing Panels**

The committee considered a proposal to appoint sub-committees to consider individual cases general licensing matters under the committee's remit for contaminated land, air quality, health and safety, street trading and street naming.

**RESOLVED:** to

1. appoint sub-committees comprising any three members of the General Licensing Committee;
2. agree that the sub-committees be known as general licensing panels;
3. appoint each member of the General Licensing Committee to serve on any general licensing panel which is convened so as to include her or him in its membership;
4. authorise each general licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees, other than under the Taxi Licensing Policy;
5. agree that, wherever possible, applications should be heard by a panel comprising the chair or vice-chair of the committee plus two other members of the committee, but that this should not affect the principle that any three members of the committee will constitute a properly appointed panel;
6. authorise the head of legal and democratic to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

The meeting closed at 7:34pm

Chair

Date